

ANNUAL DUTIES

SESSION 2022-23

Dr. M.K. Gupta, Principal, Govt. College, Faridabad

SR. NO.	NAME OF COMMITTEE	MEMBERS (Sarve/Sh./Smt./Dr.)
1.	Dean Faculties	Dr. Rajesh Kumar (Science) Dr. Ruchira Khullar (Arts) Dr. Preeti Kapoor (Commerce)
2.	Academic Council	Principal: Dr. M.K. Gupta Dr. Sabina Singh Dr. Rajesh Kumar Dr. Kamla Chaudhary Dr. Preeti Kapoor Sh. Promila Kajal Dr. Ruchira Khullar Dr. Shalini Sharma
3.	College Council (In addition to assisting the Principal in major internal decisions of the College, the Committee will also act as Grievances Redressal Cell (for students & Staff), Advisory Committee of Library, NSS & NCC, Sports, College Building, Repair, Earn While You Learn Committee, Advisory Committee of Women Cell, Committee for providing Fee Concession, Student-Aid Fund, Poor Boys Fund, Red Cross Fund and Reception of Guests etc.)	Dr. Ruchira Khullar Dr. Rajesh Kumar Dr. Sabina Singh Dr. Kamla Chaudhary Dr. Promila Kajal Dr. Preeti Kapoor Dr. Monisha Chaudhary Dr. Upasna Sharma Dr. Shalini Sharma (Bursar) Sh. Anil Goel (Dy. Supdt.)
4.	Internal Quality Assurance Cell/	1. IQAC Chairperson: Dr. M.K. Gupta 2. Coordinator IQAC: Dr. Monisha Chaudhary 3. Additional Coordinator: Smt. Supriya Dinodia 4. Chief Proctor: Dr. Ruchira Khullar 5. New Policies & Best Practices: Dr. Leena Sharma 6. Financial Allocations & Audit: Dr. Shalini Sharma Sh Anil Goel, Alka Verma 7. Social Justice, Inclusion & Scholarships: Dr. Vivek Anand 8. C.M. Cell Announcements And D.C.

		<p>Office Liaison: Dr. Bhupender Malhotra Sh. Vimal Parkash</p> <p>9. Alumni Liason & Resource Generation: Dr. Ruchira Khullar & Dr. Shashi , Dr. Vishal Singh</p> <p>10. Student Mentorship, Dr. Sabina Singh</p> <p>11. Placements: Dr. Pratibha Chauhan</p> <p>12. Cultural Activities: Dr. Bhupender Malhotra, Deepika Logani</p> <p>13. Sports: Sh. Vimal Prakash</p> <p>14. NCC: Sh. Rajender</p> <p>15. Gender Equity & Women Cell: Smt. Charu Midha</p> <p>16. Environment Initiatives: Dr. Jyotsna, Dr. Kamla Chaudhary</p> <p>17. Smart Classrooms And Digital Learning: Ms. Poonam Ahlawat</p> <p>18. Seminars, Capacity Building And Training Programmes For Staff: Dr. Shalini Sharma</p> <p>19. Office Work And Efficiency In Maintaining Office Records: Ms. Alka Verma</p> <p>20. Community Outreach & Extension Activities: Dr. Pratibha Chauhan</p> <p>21. University Liaison & Student Grievances: Smt. Arun Lekha & Sh. Giriraj</p> <p>22. Representative (Alumnus): Sh. Manish Mittal, 9810355805</p> <p>23. Representative (Student):</p> <p>24. Representative (Community): Sh. Ashbir Singh (8058242425) # 771, Sector 7c, Faridabad</p> <p>25. Sh. V.K. Sharma (9312209000)</p>
5.	NAAC ACCREDITATION	<p>Coordinator: Dr. Ruchira Khullar Dr. Preeti Kapoor</p> <p>Core Team: Dr. Promila Kajal Dr. Jorawar Singh Dr. Lalit Kumar (Maths) Ms. Pooja Kumari (Comm) Technical Support Team Ms. Rashmi Gera Ms. Shallu Hasija Ms. Seema (Comp. Sc.) Ms. Richa Bansal</p>
	Criteria – I	Dr. Vivek Anand (C)

	Curricular Aspects	Sh. Ankit Kaushik Sh. Anurag Sh. Ashok Ahlawat Sh. Lalit Hindi Sh. Avnish Kumar (Eco.) Sh. Abu Harera
	Criteria – II Teaching-Learning and Evaluation	Smt. Shalini Sharma (C) Ms. Jagriti Diwan Ms. Jyoti (English) Ms. Parul Jain Ms. Sushma Ms. Poonam Goyal Ms. Sandhya Mangla
	Criteria – III Research, Innovation and Extension	Dr. Deepika Logani (C) Smt. Renu Yadav Smt. Preeti (Commerce) Smt. Nidhi Gupta Ms. Pooja Tanwar Ms. Kanchan Jamir Ms. Sita Dagar
	Criteria – IV Infrastructure and Learning Resources	Dr. Rajender Kumar (C) Ms. Kavita Saini Sh. Suresh Kumar Ms. Payal Sharma Sh. Kuldeep Sh. Vishal Singh Ms. Rashmi Aggarwal
	Criteria – V Student Support and Progression	Dr. Jyotsna Joon (C) Ms. Nisha Tewatia Ms. Charu Sharma Ms. Jyoti Narwat Ms. Poonam (Hindi) Ms. Pooja Singh (English) Ms. Neenu Saini
	Criteria – VI Governance, Leadership and Management	Dr. Shalini Malhotra (C) Ms. Amrita Shree Dr. Anshu Bhatt Ms. Pooja Kumari (Comm.) Ms. Tamanna Ms. Uma Shekhawat Ms. Neetu Sorout
	Criteria – VII Institutional Values and Best Practices	Dr. Kamal Kumar Ms. Kalpana (Comm.) Ms. Urmila Pushkar Ms. Sonia Sharma Ms. Anuradha Ms. Deepa Manchanda Ms. Richa Pandey
	6. State Public Information Officer	Dr. Ruchira Khullar (SPIO)

	Asstt. State Public Information Officer	Dr. Rajesh Kumar (ASPIO), Science Dr. Kamla Chaudhary (ASPIO), Arts Dr. Leena Sharma (ASPIO) Commerce Sh. Anil Goel (ASPIO) Accounts & Admn. Sh. Anurag Kumar (Office)
7.	Anti Ragging /Grievances Redressal Committee (All Employee)	Principal (Patron) Dr. Sabina Singh (Convener) Dr. Preeti Kapoor Dr. Upasana Sharma Dr. Jyotsna Singh Dr. Sudesh Kumar Yadav Dr. Bhupender Kumar
	Review Committee	Smt. Monisha Chaudhary Dr. Meenakshi Rawat Smt. Deepika Kalon Sh. Durgesh Gautam Sh. Pawan Kumar Ms. Anuradha Ms. Maryada Garg Ms. Poonam Garsa Malik
8.	Internal Complaint Committee and prevention of Sexual Harassment at work place	Dr. Promila Kajal (Convener) Dr. Monisha Chaudhary Mrs. Supriya Dinodia Dr. Jorawar Singh Dr. Rajesh Kumar Sh. Anurag Dr. Suman Joon Ms. Nisha Tewatia Sh. Anil Goel (Dy. Supdt.) Mrs. Rita Yadav, Asstt. Prof., Institute of Law and Research, Faridabad (external member)
9.	CM Announcement Committee	Dr. Bhupender Kumar Malhotra Sh. Vimal Parkash Ms. Deepika Logani
10.	NCC Army Wing	Dr. Rajender Kumar (Boys) Ms. Kalpana (Comm.) CTO
11.	NCC Naval Wing	Sh. Vivek Anand (Boys) CTO Ms. Amrita Shree (Girls) CTO
12.	NSS Programme Officers Unit - I Unit - II Unit III (Evening)	Sh. Ankit Kaushik Dr. Anshu Bhatt Dr. Duregesh Sharma
13.	Bursar	Dr. Shalini Sharma (Morning) Dr. Upasana Sharma (Evening)
14.	Staff Secretary	Dr. Monisha Chaudhary Dr. Supriya Dinodia
15.	Social Secretary	Dr. Bhupender Malhotra

		Sh. Jorawar Singh Ms. Sushma
16.	EVS Coordinator (Regular Classes) Arts Commerce Science	Dr. Sabina Singh (Coordinator) Dr. Rajender Kumar Sh. Shashi Kumar
17.	BBA Coordinator Incharge of Commerce & Management	Dr. Sudesh Yadav
18.	(a) Incharge Railway Passes / Bus Passes	Dr. Sudesh Kumar Yadav Sh. Bhumesh Kaushik Sh. Avnish Kumar
19.	Dispensary	Girls: Dr. Shalini Malhotra, Boys:
20.	(a) Incharge SC Scholarships (b) Incharge BC Scholarships (c) Incharge merit and other (Minority, Ex-Serviceman etc.) Scholarships and others	Sh. Vimal Parkash (Convener) Ms. Mona Sh. Rajnish Ms. Tammana Ms. Kavita Saini (Convener) Ms. Mamta Sh. Vipin Ms. Meenakshi Rawat (Convener) Dr. Shalini Malhotra Dr. Ruchika Arora
21.	University /UGC/ RUSA	Dr. Jyotsna Singh (Convener) Smt. Renu Sardana Smt. Preeti Kapoor Smt. Veena Ms. Priyanka Parashar Ms. Sonika Ms. Ponam Goyal Ms. Anu Khanna Ms. Richa Goyal Ms. Jyoti (Commerce) Ms. Deepika Gaur Ms. Sadhana Gupta
22.	College Time Table / Work Load / Compilation and Timetable	Dr. Kamal Kumar (Incharge) Smt. Kalpana (Commerce) Dr. Supriya Dinodia (Arts) Ms. Sonika (Arts) Ms. Kavita Saini (Arts) Ms. Radha (Science) Maths Ms. Isha Bhatia

		Ms. Parul Jain(Science)
23.	Book Bank / Library Committee	Smt. Preeti Kapoor (Convener) Ms. Shalini Malhotra Sh. Amit Arora Ms. Charu Midha Dr. Kamla Chaudhary Dr. Jorawar Singh Ms. Kavita Saini Ms. Jyotika Dudeja Ms. Veena Rani
24.	Earn While You Learn Scheme	Smt. Leena Vashishth (Convener) Dr. Supriya Dinodia Dr. Vivekanand Ms. Renu Yadav Ms. Jyoti (English) Smt. Renu Sardana Ms. Pooja Singh
25.	Fee Concession	Ms. Kalpna (commerce) Sh. Vimal Parkash Ms. Richa Pandey Ms. Sonia Sharma Ms. Geeta Devi
26.	Placement Cell	Dr. Pratibha Chauhan (Incharge) Ms. Pooja Gaur Ms. Parul Jain Sh. Giriraj Sh. Lalit Kumar (Maths) Sh. Amit Kumar Ms. Lalita Chaudhary Ms. Parmila Chemistry Sh. Bhagirath Sh. Lalit Hindi Sh. Manoj Kumar Sh. Surender Singh Dr. Durgesh Gautam Ms. Manisha (Evening) Ms. Rashmi Aggarwal Ms. Sangeeta Rani
27.	Blood Donation and Red Cross	Rajender Kumar (Convener) Dr. Vivek Anand Sh. Ankit Kaushik Dr. Anshu Bhatt Sh. Durgesh Sharma Ms. Pooja Singh Sh. Harvansh Sh. Lalit Kumar (Hindi)
28.	Web portal	Ms. Poonam Ahlawat (C/S) Ms. Sonika

		Ms. Ranjita Ms. Seema Rani
29.	Social Media	Dr. Vijaya Shridhar (Convener) Ms. Rajni (C/S) (Facebook) Ms. Ruchika Arora (Youtube) Ms. Kalpana Gupta (Twitter)
30.	Sports Board	Dr. M.K. Gupta (Patron) Sh. Vimal Parkash (Secretary) Dr. Sabina Singh Sh. Amit Arora Dr. Upasana Sharma (President) Dr. Ruchira Khullar Dr. Rajesh Kumar Dr. Pratibha Chauhan Smt. Kavita Saini Ms. Richa Pandey Sh. Surender Singh
31.	Hiking and Trekking / All India Tour and Leadership Camps College Tour Boys Girls	Dr. Ashok Ahlawat Sh. Lalit Kumar (Maths) Sh. Durgesh Sharma Dr. Vivekanand Sh. Jorawar Singh Sh. Lalit Kumar (Maths) Sh. Sanjeev Kumar (Sociology) Sh. Vishal Singh Sh. Harvansh Sh. Pawan Kumar Sh. Rohit Sharma Sh. Durgesh Sharma (Evening) Mrs. Priyanka Parashar (Convener) Dr. Kamal Kumar Ms. Poonam Goyal Ms. Pooja Gaur Ms. Mona Dr. Suman Joon (Evening) Ms. Manju Rani Ms. Yogwati Parik
32.	Edusat Reception / Soft Skills/ Language Lab	Dr. Anshu Nayyar (Coordinator) Ms. Mona (Technical Person) Ms. Praul Jain Ms. Rajni (C/S) Ms. Poonam Garsa Malik
33.	Women Cell	Smt. Charu Midha (Convener) Ms. Kavita Saini Dr. Rajender Kumar Dr. Deepika Kalon

		Ms. Poonam (C/S) Sh. Anshu Bhatt Ms. Ranjita Ms. Sonika Ms. Uma Shekhawat Ms. Payal Sharma Ms. Nidhi Gupta Ms. Richa (C/S) Ms. Priyanka Naruka Sh. Bhagwan Das (Evening) Sh. Avnish Kumar Ms. Renu Yadav Ms. Kanchan Jamir Sh. Pawan Kumar
34.	Discipline Duty	Dr. Promila Kajal (Convener) Sh. Vimal Parkash Sh. Ashok Ahlawat Dr. Vivekanand Dr. Poonam Goyal Sh. Lalit Kumar (Maths) Ms. Jagriti Dewan Sh. Pawan Kumar Ms. Neeraj Ms. Suman Malik Ms. Radha Yadhuvasni Ms. Poonam (Hindi) Ms. Nisha (Hindi) Sh. Lalit (Hindi) Sh. Abu Hurera Sh. Vipin (Maths) Sh. Rohit Sharma Sh. Suresh Kumar Sh. Sanjeev Kumar Sh. Rajnish Sh. Bhumesk Kaushik Ms. Geeta Devi Dr. Durgesh Gautam Ms. Mamta Rani Sh. Manoj Kumar

		Dr. Anshu Nayyar, Ms. Nidhi Sharma Ms. Renu Yadav Ms. Anita Yadav Sh. Devinder Singh Ms. Nidhi Gupta
39.	API verification	Smt. Leena Vashisth Smt. Kamla Chaudhary Dr. Monisha Chaudhary Dr. Kamal Kumar Dr. Renu Sardana
40.	Building Fund, New Construction /College Property/ Repair	Chairperson: Principal (Ex-Officio) Members: Dr. Upasana Singh Dr. Kamal Kumar Dr. Jagriti Diwan Dr. Kamla Chaudhary Sh. Giriraj Sh. Shashi Kumar Sh. Anil Goel (Dy. Supdt.) Ms. Alka Verma (Dy. Supdt.)
41.	Printing and Publication Committee	Dr. Vivek Anand (Convener) Ms. Neharika Ms. Deepika Kalon Sh. Durgesh Sharma (Evening) Sh. Lalit Hindi Sh. Kuldeep (Botany) Ms. Priti (Eco.) Sh. Avnish Kumar Sh. Harvansh
42.	Income Tax / GST	Dr. Leena Vashishth (Convener) Dr. Kamal Kumar Ms. Pooja Gaur Sh. Anurag (Comm.) Ms. Pooja Kumari (Comm.)
43.	P.R Public Relations	Dr. Pratibha Chauhan (Convener) Dr. Rajender Kumar Sh. Ashok Ahlawat Ms. Shruti Gola Ms. Preeti Sehrawat Sh. Durgesh Sharma (Evening) Ms. Sandhya Mangla
44.	Administration and Supervision:	All H.O.D.s Laboratory Staff
45.	College Magazine	1.Editor in Chief: Dr. Anshu Nayyar 2.Editor English Section:

		Mrs. Supriya Dinodia 3.Editor Hindi Section: Dr. Pratibha Chauhan 4. Editor Sanskrit Section: Sh. Jorawar Singh 5. Editor Science Section: Sh. Ankit Kaushik 6. Editor Commerce Section: Sh. Anurag Dr. Nidhi Gupta 7. Editor Planning Forum: Dr. Jyotsna Joon Ms. Amrita Shree Sh. Harvansh
46.	College Newsletter	Editor-in-Chief Dr. Anshu Nayyar Editor Science Section Dr. Vivek Anand Sh. Ankit Kaushik Editor Commerce Section Editor Arts Section Sh. Jorawar Singh Dr. Amrita Shree Dr. Anshu Bhatt Ms. Poonam Goyal
47.	Annual Report Drafting Committee	Dr. Anshu Nayyar (Convener) Dr. Pratibha Chauhan Sh. Jorawar Sh. Giriraj Dr. Vivek Anand Sh. Ankit Kaushik Ms. Pooja Kumari Ms. Tamanna Ms. Rashmi Gera Smt. Usha Arora
48.	Decoration Committee	Ms. Monisha Chaudhary (Convener) Dr. Supriya Dinodia Dr. Anshu Nayyar Dr. Sabina Singh Dr. Upasana Sharma Smt. Renu Sardana Ms. Poonam Goyal Ms. Jagriti Dewan Ms. Shalni Tomar Ms. Vandana Ms. Shilpi Aggarwal Ms. Sushma Rani
49.	Lunch and Tea Committee/ Refreshment Committee for	Smt. Priyanka Parashar (Convener) Smt. Jagriti Diwan

	Guests	Dr. Poonam (Hindi) Ms. Maryada Garg Ms. Kanchan Jamir Ms. Jyoti Yadav Ms. Pooja (Maths) Ms. Savita (Maths) Ms. Pooja Singh Ms. Preeti Sehrawat Ms. Neenu Saini Ms. Chitra Ms. Jyoti Rani Ms. Nidhi Sharma Ms. Nisha Rani Ms. Nisha Sharma
50.	Road Safety Club	Dr. Sudesh Kumar Yadav (Convener) Dr. Promila Kajal Ms. Shallu Hasija Sh. SanjeevKumry (Sociology) Ms. Abu Hurera Ms. Mamta Rani Sh. Durgesh Sharma (Evening) Dr. Durgesh Gautam
51.	Stage Conduct	Dr. Amrita Shree (Convener) Dr. Pratibha Chauhan Dr. Anshu Nayyar Dr. Deepika Logani Sh. Jorawar Singh Dr. Vivekanand Ms. Renu Yadav
52.	Mike Arrangement / Announcement System and Maintenance	Dr. Bhupinder Kumar Sh. Lalit Kumar (Maths) Sh. Ashok Ahlawat Sh. Devinder Singh Sh. Abu Hurera
53.	Invitation Committee	Dr. Ruchira Khullar (Convener) Dr. Rajender Kumar Dr. Pratibha Chauhan Dr. Vivekanand Sh. Jorawar Singh Sh. Durgesh Sharma (Evening) Sh. Vishal Singh Sh. Durgesh Gautam
54.	Shamiana & Seating Tent	Sh. Shashi Kumar (Convener) Sh. Lalit (Maths) Sh. Giriraj Ms. Kalpana (Commerce) Sh. Neeraj Sh. Bhagirath

		Sh. Abu Hurera Sh. Manoj Kumar Sh. Lalit Kumar (Hindi) Sh. Harvansh
55.	Water Supply in Functions /Water Management	Sh Ankit Kaushik (Convener) Dr. Giriraj Dr. Anshu Bhatt Sh. Kuldeep Kumar Ms. Deepshikha Ms. Jyotika Dudeja Ms. Jannat Khatri Ms. Shilpi Aggarwal Ms. Chitra Ms. Rajni Chandila Ms. Sarita Tyagi
56.	Photography	Dr. Pratibha Chauhan (Convener) Ms. Neharika Ms. Rashmi Aggarwal Ms. Nisha Sharma (Maths) Sh. Abu Hurera Ms. Charu Sharma (Music) Sh. Avnish
57.	Parking, Safety and Discipline	Dr. Sudesh Kumar (Convener) Ms. Veena (Commerce) Sh. Harvansh Sh. Vishal Singh Sh. Rohit Sharma Sh. Rajnish Sh. Pawan Kumar Ms. Yogwati Pareek Ms. Rimpi
58.	Annual Athletic Meet and Sports Prizes	Sh. Vimal Parkash (Convener) Dr. Bhupender Kumar Dr. Jyotsna Singh Ms. Pooja Kumari Sh. Kuldeep Kumar Sh. Surender Singh Ms. Veena Singh Ms. Sita Dagar
59.	Extra Curricular and Cultural Activities Committee (This Committee will function throughout the year for all competitions and Co-curricular Activities)	Dr. Bhupender Malhotra Dr. Pratibha Chauhan Mrs. Charu Sharma Dr. Deepika Logani Ms. Sonika Mrs. Supriya Dinodia Sh. Giriraj Dr. Jorawar Singh Mrs. Kalpana Ms. Amrita Shree

		Sh. Amit Arora Dr. Jagriti Diwan Mrs. Deepika Hooda Sh. Vishal Singh Sh. Bhagirath Sh. Harvansh Sh. Bhagwan Das Ms. Jannat Khatri Ms. Nisha Tewatia Ms. Uma Shekhawat Ms. Neetu Sorout Ms. Poonam (Hindi) Ms. Pooja Kumari
60.	Internal Audit	Fee and Funds (Regular): Smt. Preeti Kapoor Dr. Sudesh Kumar Yadav Dr. Leena Sharma Dr. Shalini Sharma Ms. Sandhya Mangla Ms. Preeti (Economics)
61.	Smart Class Room	Ms. Ranjita Joon (Convener) Ms. Parul Jain Ms. Sonika Ms. Parul (CS) Ms. Poonam (CS) Sh. Ravinder Singh Sh. Lalit Kumar (Maths) Sh. Parveen Kumar Ms. Jannat Khatri Ms. Shruti Verma Ms. Nidhi Gupta Sh. Neeraj (Commerce) Ms. Seema Rani (CS)
62.	Campus Maintenance, Cleanliness and Sanitization /Class IV	Dr. Bhupender Kumar (Convener) Ms. Charu Sharma Mrs. Meenakshi Rawat Sh. Rajnish Sh. Durgesh Gautam Sh. Rohit Sharma Sh. Sanjeev Kumar (Sociology) Ms. Nisha (Hindi)
63.	Maintenance Committee of Equipments Maintenance and strengthening	All H.O.D.s
64.	Maintenance of sports ground	Sh. Vimal Parkash Dr. Giriraj Sh. Amit Arora Sh. Vishal Singh Sh. Pawan Sharma

		Sh. Avnish Kumar Sh. Devender Singh
65.	Biometric Attendance System	Ms. Ranjita Joon (Convener) Dr. Rajni Sharma Dr. Ruchika Arora
66.	General Purchase, Purchase of Furniture, Library Books, Sports Equipments, Out of Fund And Grant, Other Purchase for Office	Dr. Kamla Chaudhary (Convener) Dr. Renu Sardana Dr. Rajender Kumar Ms. Priyanka Parashar Sh. Ankit Kaushik Concerned HOD/Activity In-charge
67.	CCTV Purchase/Maintenance	Dr. Jyotsna Singh (Convener) Dr. Shalini Malhotra Ms. Poonam Ahlawat (CS) Dr. Supriya Dinodia Ms. Ranjita Joon Ms. Sonika Sh. Amit Arora Sh. Anurag (Comm.) Ms. Suman Malik (C/S) Ms. Nidhi Sharma (C/S) Sh. Raj Kumar Sh. Rohit Sharma
68.	Electricity	Sh. Rajesh Kumar (Convener) Sh. Suresh Kumar Dr. Rakesh Pathak Sh. Ashok Ahlawat Sh. Kuldeep Singh Sh. Harvansh Sh. Lalit Kumar (Hindi) Sh. Devender Singh Ms. Mamta Rani
69.	College Alumni	Principal (Patron) Dr. Ruchira Khullar (Convener) Dr. Pratibha Chauhan Sh. Vimal Parkash Dr. Rajender Kumar Sh. Jorawar Singh Sh. Vishal Singh Sh. Harvansh Sh. Rohit Sharma Ms. Nisha Tewatia
70.	Eco Club	Principal (Patron) Dr. Sabina Singh Dr. Priyanka Parashar Dr. Shalini Malhotra Dr. Rajender Kumar Ms. Chitra (Psy.) Ms. Maryada Garg

		Ms. Seema Duhan Ms. Jannat Khatri Ms. Jyotika Dudeja Ms. Neetu Sorot Ms. Sandhya Mangla Ms. Tamanna Ms. Anita Yadav Ms. Lalita Chaudhary
71.	ONLINE ADMISSION	Dr. Vijaya Shridhar (Convener) Ms. Poonam (C/S) Ms. Parul (C/S) Ms. Ranjita Ms. Sonika Sh. Bharat Ms. Sonam Sh. Raj Kumar Ms. Ruchika Arora Ms. Richa Bansal Ms. Sita Dagar Ms. Anu Khanna Sh. Surender Singh Ms. Nidhi Gupta Ms. Kalpana Ms. Suman Ms. Rashmi Ms. Seema Duhan Ms. Seema (C/S) Ms. Shallu Hasija Ms. Ritu Sharma Ms. Pooja Kumari Sh. Bhagwan Das Sh. Bhagirath Ms. Radha Ms. Tamanna Ms. Parul Jain Ms. Isha Bhatia Ms. Nidhi Sharma Ms. Jannat Khatri Ms. Ritu Sharma Ms. Seema Rani Ms. Shallu Hasija
72.	Grievances & Redressal Committee	Dr. Rajesh Kumar (Convener) Dr. Sabina Singh Dr. Kamla Chaudhary Ms. Sushma Singh
73.	Pension Case Committee	Dr. Kamal Kumar (Convener) Ms. Pooja Kumari Ms. Priyanka Parashar Sh. Shashi Kumar Sh. Anurag (Comm.)

		Sh. Neeraj Ms. Payal Sharma
74.	Medical Bill	Dr. Leena Sharma (Convener) Dr. Jyotsna Singh Ms. Kalpana (Comm.) Sh. Durgesh Sharma Ms. Pooja Tanwar (Maths) Ms. Savita (Maths)
75.	Digital Learning	Ms. Ranjita Joon (Convener) Ms. Poonam (CS) Dr. Ruchika Arora Dr. Rajni Sharma Dr. Kalpna Gupta Ms. Jannat Khatri
76.	Mentoring	Dr. Sabina Singh Dr. Shalini Malhotra Dr. Shalini Sharma Smt. Meenakshi Rawat Ms. Pooja Gaur Ms. Kalpana (Commerce) Ms. Neharika Ms. Ankita Ms. Anshu Bhatt Ms. Mona Sh. Durgesh Gautam Ms. Preeti (Economics) Ms. Pooja Singh (English) Ms. Jyoti Yadav (English)
77.	Gem Portal	Ms. Leena Sharma (Convener) Ms. Ritu Sharma (C/S) Ms. Shruti Gola Ms. Renu Yadav Ms. Neetu Malik Ms. Uma Shekhawat Richa Bansal
78.	College Property	Smt. Promila Kajal Ms. Priyanka Parashar Ms. Pooja Gaur Sh. Jorawar Singh Ms. Pooja Kumari (Commerce) Sh. Giriraj Ms. Ankita Ms. Anshu Bhatt Smt. Usha Arora
79.	Student Union	Dr. Monisha Chaudhary (Convener) Dr. Bhupender Kumar Sh. Vimal Parkash Dr. Rajender Kumar Sh. Praveen Kumar

		Sh. Lalit Kumar (Maths) Ms. Manju Rani Ms. Neetu Malik Ms. Deepika Hooda Ms. Poonam (Hindi) Sh. Harvansh
80.	Invertors/Battery /UPS/ Biometric Repair/Electrical Items	Dr. Rajesh Kumar(Convener) Ms. Ranjita Joon Ms. Parul Jain Sh. Bharat Raj Dr. Ruchika Arora Dr. Kalpna Gupta Dr. Rajni Sharma Ms. Kiran Devi Poonia Ms. Pramila Sh. Bhagirath Sh. Neeraj Sh. Pawan Kumar
81.	Committee for Contingent Work	Dr. Jyotsna Singh (Convener) Dr. Renu Sardana Ms. Veena (Commerce) Ms. Poonam Ms. Jagriti Diwan Ms. Manisha (Evening) Ms. Sonia Sharma (Evening) Ms. Reenakshi Yadav (Evening)
82.	Staff Arrears/Revision Pension Committee	Smt. Leena Vashishth (Convener) Dr. Kamal Kumar Dr. Shalini Sharma Dr. Veena (Commerce) Ms. Pooja Kumari (Commerce) Sh. Anurag (Commerce)
83.	AISHE	Dr. Anshu Nayyar Ms. Pooja Gaur Dr. Vivek Anand Dr. Madhusudan Goyal Sh. Anurag (Commerce) Ms. Amrita Shree Smt. Usha Arora Ms. Poonam Garsa Malik
84.	Furniture Repair Committee	Sh. Giriraj Sh. Lalit Kumar (Maths) Sh. Harvansh Sh. Pawan Kumar Sh. Vishal Singh
85.	Exam Branch committee, Academic Prizes and Certificates	Smt. Arun Lekha (Registrar) Dr. Shalini Malhotra (Sub Registrar) Sh. Suresh Kumar (Zoology) Ms. Lalita Chaudhary (Botany)

		Ms. Poonam Goyal (Mathematics) Ms. Neetu Malik (Chemistry) Ms. Uma Shekhawat (Physics) Ms. Jagriti Diwan (Physics) Ms. Sonika (Comp. Sc.) Ms. Pooja Singh (English) Ms. Amrita Shree (Hindi) Ms. Sushma Shekhawat (History) Sh. Manoj (History) Ms. Pooja Kumari (Commerce) Ms. Samvedna Bidhuri Sh. Anurag (Commerce) Ms. Kanchan Jamir (Psychology) Ms. Vandana Noharia (Philosophy) Ms. Renu Yadav (Economics)
86.	Passport Committee	Ms. Poonam (C/S) (Nodal Officer) Ms. Pooja Tanwar Ms. Kanchan Jamir Ms. Sandhya Mangla Ms. Seema Duhan Ms. Mona Mr. Praveen Kumar Ms. Anshu Bhatt Mr. Lalit (Maths) Ms. Neenu Saini Mr. Neeraj (Commerce) Ms. Richa Bansal Ms. Isha Bhatia Ms. Seema (C/S) Ms. Radha Ms. Pooja Singh Ms. Pooja Tanwar Ms. Richa Pandey Ms. Shobha Rani Ms. Suman Rani
87.	Driving License Committee	Ms. Rashmi Gera (Convener) Ms. Shallu Hasija Ms. Seema Rani (Maths) Sh. Kuldeep Singh Ms. Manju Rani Sh. Avnish Kumar Ms. Seema Duhan Ms. Uma Shekhawat Ms. Sarita Tyagi Ms. Chitra Ms. Priti Sehwari Ms. Reenakshi Yadav
88.	HRMS	Sh. Surender Singh Sh. Bharat Raj Sh. Raj Kumar

89.	CRID	Sh. Surender Singh
90.	MIS	Ms. Isha Bhatia Ms. Nidhi Sharma Ms. Sonam Ms. Tamanna Sh. Surender Singh
91.	PNG Committee	Sh. Amit Arora Dr. Vivek Anand Sh. Kuldeep Singh Dr. Durgesh Gautam

Date

Principal
Govt. College, Faridabad